

**Vestry Minutes**  
**July 9, 2009**

**Members present:** Bill Beene, Chris Fleet, Andrea Pinard, Jorie Martin, Sharon Maddox, Richard Swanson, Bill Romoser, Pete Plourd, Bonnie Landis, Jean Mary Taylor

**Absent:** Patti Jones

The Rector opened the meeting at 4:35 pm asking for personal updates, which were given. Prayers then offered for the General Convention.

**Minutes of the June Meeting:** approved with corrections.

**Treasurer's Report:** given by Sharon Maddox. Outreach obligations were paid in June, that amount being \$3,000.00. Sharon pointed out that the income for June was down. Discussion of bills paid in June, some of which were due in May therefore it looks like a great deal going out and not much coming in. Bill pointed out that expenses are being controlled which is a big help. Motion called to accept the report: Jorie Martin moved to accept, second: Bonnie Landis. Motion approved. Copy of this report attached to minutes

**Rector's Report:** Debbie Rutter reminded the Vestry of the plans for our 10:30 a.m. Sunday service to be held on Sunday September 6, 2009 at the Andy Guest Park. The 8:00 a.m. service will still be held at the church for those who choose not to attend the 10:30 service.

Debbie gave a review of the numbers contained within the completed 2008 Parochial Report. A long discussion followed. Debbie asked for a motion to accept the report. Bill Romoser made the motion to accept and Second: Chris Fleet. Motion carried. Copy of this report attached to these minutes.

The Rector reminded the Vestry that the selection of a Trustee should be an individual that is known and respected by the community and a member in good standing of Calvary Episcopal Church.

Debbie called for any additional nominations for the position of Trustee to replace Jim Williams. There were none.

Those individuals presented to the vestry by the executive planning committee are: Elaine Bromfield, Chuck Huber, Arthur Maddox. Jorie Martin suggested that we select Arthur Maddox. All vestry members were in favor of this appointment Debbie will call Arthur to see if he would consider this position. In case Arthur declines, Elaine Bromfield would be the next choice.

**Senior Warden:** Chris Fleet suggested that each of us look at our job descriptions, which he confessed that he had just finished reviewing. He asked that all turn in their assignment from the last vestry meeting regarding their area of responsibility. A small statement of Progress thus far this year (July 2009) was what had been requested.

Chris also felt that the need to meet with the Growth and Involvement planning group should continue and that working with their suggestions is most important. He suggested that he, Debbie and possibly Tom Varney could meet with Martha and that he would get in touch with Martha before she leaves for a trip to set up a meeting.

Endowment Report update, for March-May, was given by Chris. He reported that we had recovered \$12,000.00 during this time frame. Total now is almost \$160,000.00.

Chris said that he had e-mailed the Trustees to set up a meeting to elect new officers.

Chris addressed the Calvary Priorities for 2009 and again requested that those responsible for certain ministries please get them. This is a good way to show and share with the parish what we are doing and what we have done.

Debbie interjected that Michael Williams had to resign as head of the acolyte program and Helen Mosher will take over this duty.

Chris brought up security issues in the Memorial Garden. Frank Baxter would like a low voltage, dusk to dawn, light put in the garden which he felt would deter "unwanted guests" from using the garden for sleeping and other activities. This would be a nighttime security measure. Discussion took place regarding this matter. No decision was reached at this time.

The cat situation: Frank would like to have the food and water moved from the passageway to another location. It was suggested that these items could be moved behind Weber Hall.

Pete Plourd said that he had told Frank that he would power wash the wooden areas in the garden, but due to rain and other matters he was not able to carry out this project, but will do it this Fall. Bill Romoser offered assistance. Chris also said that he would try and remove some of the effrance that has accumulated on the stone. He will try to get this done in the fall as well.

Chris discussed the Red Cross Rental. The Red Cross has or is in the process of putting together a package that will be sent to their head office justifying their office here in Front Royal. Until this matter is settled they have requested to go on a month-to-month basis. This has been agreed to but cannot go on indefinitely. It was pointed out that another organization is interested in possibly renting this space.

**Junior Warden:** Bill Romoser reported that S&S Roofing looked at the roof, over the apartment, and patched the area that was leaking. Hopefully this will fix the problem, but we have not had any rain since this work was done. Dennis Funk has repaired the ceiling in the apartment.

Bill went on to say that he has reviewed bills regarding the payments to the city and charges for trashcans and found that we are paying for more cans than we have. Bill spoke with the supervisor and he is to meet with him next week to resolve this matter. Also, signs have been put on the cans saying that they are church property and for church use only.

**Lay Assistant:** Jean Mary Taylor requested that we talk up the September 6<sup>th</sup> Church picnic. We have the Massanutten shelter. We will have the Covenant Players who do a skit acting out the sermon. Jean Mary requested help in looking at the site for this event. We hope to have the little folks sing again and we really need the Vestry to talk this event up. Would be very nice to have a big turnout.

The Sunday Forums have been moved from Weber Hall to Wagner Hall, in hopes of increasing the attendance. A committed small group is presently attending and it hoped that those attending would bring others.

Bible school was great. We had 35 children attend.

Jean Mary gave the report on the new website and informed the vestry that things are moving along. She has given, to various members of the vestry, their respective pages to look at and make corrections, changes or additions and return to Jean Mary. Discussion followed. She is working on getting activity pictures for the site. Jean Mary said that she would contact Barbara Savidge for photographs.

**Finance:** Bill Beene remarked that our money situation looks pretty good and our spending is under control. Contributions are up and giving us some slack. We have the audit for 2008, which is due this month. Sharon said that it would go in next week.

Bill said that the first half of the pledgers "giving reports" would go out the week of July 13, 2009.

**Stewardship:** Andrea Pinard discussed the Gift and Endowment Policy that has been in the works for approximately 1-½ years. This involved meeting with Patsy Bjorling over this time frame. Andrea asked that we review this tonight and approve it so that we can move forward and bring in the person that we hope will chair this committee. Since this is a draft, we can make changes when next we meet in September. Debbie pointed out that the Vestry could change any of this if we should find that something is not working.

Jorie Martin made the motion to approve the draft as presented, second, Bonnie Landis. Motion carried.

Stewardship campaign for 2010 the theme: "Welcoming all as Neighbors" and using our mission statement. We will feed off of these two for our campaign. Debbie informed us that a friend of Fitz Wickham, Retired Bishop Herb Donavan, would hopefully join us on November 1, 2009, which is All Saints Day. Bishop Donavan has not yet confirmed this with Debbie.

**Outreach:** Richard Swanson reported that we had received a check for Outreach from Annaliese Martin. A thank you letter has gone out.

Richard brought to the attention of the vestry two articles, one was sent by Debbie and the second was in the Costco magazine. This one discussed that life experience can become a ministry. Both interesting articles.

Jean Mary interjected that the children from vacation bible school collected \$68.00 and change, which will go to the Good Shepherd Mission in Arizona.

**Communication:** Peg Goodyear informed the Vestry that she has the pleasure of serving on the Board of Saint Luke Medical Clinic and was asked if we would consider placing donation envelopes in the church. Several other churches in Front Royal do this for the Clinic.

Debbie said that we could do it all the time or dedicate a special Sunday. We will use them. No answer was given as to how and when they will be used.

**Fellowship:** Jorie Martin said that we now have “Surprise Sunday” for the coffee hour. This seems to be relatively successful. Individuals have signed up and others just bring in items to supplement.

Jorie had a “funeral” for the little coffee pot as it had run over once to often. She will replace.

**Memorials:** Bonnie Landis reported on the status of the “long awaited” plaques. The company told Bonnie that we had never approved the draft. Bonnie informed him that both she and Debbie had signed off on the proof. Perhaps this mix-up was a blessing as she and Debbie made a couple of changes and hopefully it is being worked on and we will soon have the finish product.

A short discussion took place regarding our two scholarship recipients.

**Diocese of Virginia/Region 14:** Pete Plourd reported that we have an alternate for the youth group from Harrisonburg.

**Old Business:** Debbie reminded us of the Parish Retreat At Shrine Mont August 21, 22 and 23<sup>r</sup> and that there are still openings available.

**New Year Business:** Executive Planning on Wednesday, September 2, 2009.

Jorie Martin will supply light refreshments. The points to present for the Newsletter and Sunday Morning Summaries: Gift and Endowment, Trustee, Sept. 6 service, Bible School was a success. Parish Retreat. Chris will do 8:00am and Debbie will do 10:30.

We will continue with the 4:30 pm Vestry Meeting Time.

There being no further business to come before this board the meeting adjourned at 4:55 pm.

Respectfully submitted,

Margaret Goodyear  
Register, Calvary Episcopal Church