

**Calvary Episcopal Church
Minutes of Vestry Meeting
January 13, 2011**

Present: Bonnie Landis, Shirley Williams, Richard Swanson, Bill Romoser, Wayne Barber, Shirley Turner, Nina Beran, Sue Cobb, Sharon Maddox for report only.

Staff: Debbie Rutter, Jean Mary Taylor.

5:00 PM Opening: Episcopal Church 101 – Debbie reviewed a sample “vestry” job description as an introduction to the vestry retreat, Saturday, January 29.

Minutes: Due to computer problems, vestry minutes from December 9, 2010 will be available at the vestry retreat.

Treasurer’s Report: Debbie read a letter from Pete Plourd who resigned as Treasurer and reappointment as Trustee effective January 10, 2011, due to difficulties in learning the new accounting software. Sharon Maddox, assistant treasurer, gave a year’s end budget report for 2010. Although pledges were short, Calvary was able to finish in the black at around \$14,000.00. The diocesan pledge was paid at the adjusted amount. Surpluses for the Christmas Shopping Spree, scholarships, and Tuesday’s Table will be available for the coming year. Budget reports will look new next month as Sharon and Tom Varney will be learning the new software, Church Windows. Richard Swanson moved the treasurer’s report be accepted; seconded and passed.

Sharon also urged that new members be designated to sign checks for the church. Wayne Barber moved that Bonnie Landis, Sr. Warden; Bill Romoser, Jr. Warden; and Tom Varney, acting Treasurer, be authorized to sign checks for Calvary Episcopal Church. The motion was seconded and passed.

Finance Committee: Tom Varney absent.

Rector’s Report: The Bishop’s Visitation is February 20, hopefully, for a 2 PM service. Debbie thinks there is a possibility of three people to be received. Shirley Turner reported that Randy Bailey will chair the reception. The Vestry Retreat on January 29, 9 AM - 3 PM, will begin with a morning child abuse prevention course in the Brown Room. Topics for later discussion are planning for 2011, job descriptions and committee chairs. The Trustees Report and appointment of trustees are scheduled for February.

Stewardship: Andrea Pinard absent.

Senior Warden: Bonnie Landis had no report.

Junior Warden: Bill Romoser gave a Cavitronix update. The unit has been installed and a small pump is needed for injection of water into one of Weber’s furnaces. This test case of new equipment for heating efficiency comes with no real cost for the church.

Memorials: Work is slowly progressing on a memorial book for display at the back of the church. Libby’s review of papers for a comprehensive listing is time consuming. Bonnie and Debbie feel that use of digital printing and a fine grade of paper will make the book distinctive.

Christian Education: Wayne had no report. He will contact newspapers. He also showed **The Episcopal Handbook** for questions Episcopalian.

Outreach: Richard stated that the Christmas Offering went to Boy's Home and the Men's Shelter. He's glad to have seed money for the coming year.

Fellowship: Shirley said, with Randy's help, preparations are underway for the bishop's reception. She needs more sign-ups for coffee hour. The form needs to remain in its location in the parish hall.

Lay Assistant for Ministry: Jean Mary received a thank-you note from the diocesan office for the Listening Session held at Calvary. They were delighted with response from this first meeting in the series. Glen Pinard sent his application for membership from the diocese for the Episcopal Youth Event. If chosen, he will join other high school youth in Minneapolis at the end of June.

Diocese of Virginia/Region 14: Annual Council meets January 20–22. Debbie and Frank Baxter are on the resolutions committee. Jean Mary on the Executive Board will conduct a session for Native American Ministries. Calvary will have several votes in addition to delegates.

Old Business: Bonnie Landis and Shirley Turner will meet to review the use/rental form for Wagner Hall. Bonnie said the follies will be discussed at the retreat.

New Business: Bill Romoser wanted a sense of the group regarding snow removal. Kenny Baker will plow the three parking areas @ \$200.00 per visit. It was generally felt a depth of 3 inches would activate his services. Nina offered her snow blower for clearing sidewalks. Small, compact, easily stored, it is a useful gift for the church.

Bill also is willing bring Dave Ramsey back for another 13-week course for personal finances if there is interest. Debbie asked Bill to find a time period convenient for him, possibly fall.

Proposals for the kitchen will be discussed at retreat, also. Nina has two proposals, already. Bonnie Landis gave her a third contact. Wayne would like to brainstorm church attendance at the retreat.

Wednesday, February 2, is the next executive planning meeting.

The meeting was adjourned at 6:40 PM.

Respectfully submitted,
Susan Cobb, Register