

**CALVARY EPISCOPAL CHURCH**  
**VESTRY MEETING MINUTES**  
**April 8, 2010**

**Present:** Deborah Rutter, Richard Swanson, Tom Varney, Peg Goodyear, Andrea Pinard, Jean Mary Taylor, Bill Romoser, Patricia Jones, Sharon Maddox, Jorie Martin, Wayne Barber, Bonnie Landis

**Opening: Episcopal Church 101** - Debbie Rutter opened the meeting with prayer and an Episcopal quiz. A majority of the vestry answered the questions successfully. It was lightly suggested that the second Sunday of August 2010 be in "remembrance of lost keys."

Debbie gave an historical overview of the Episcopal Church and its governing system, canons and constitutions.

**Corrections to March meeting minutes:** Patricia Jones absent. Add Plourd and Pinard under Sr. Warden report. Adult misspelled. **MSP (Motion, seconded and passed)**

**Treasurer's Report:** (*Sharon Maddox*) **MSP** to approve financial reports.

**Finance:** Tom Varney presented what our parish budget would look like with various diocesan pledge amounts (2.5% - 4.5%). He proposed: Three percent increase to Clergy & Staff Compensation line to begin May 1, 2010 and also that we approve a 4.5% diocesan pledge. At her request, Debbie's 3% will be assigned to her continuing education. **MSP**

Tom would like us to pay 8.5% of pledge and plate offering each month (April – August), unless we are falling behind on other financial obligations, which is a very real possibility over summer months. At that point, we will pay the 4.5% to which we have committed. January – March transmittal will be at the same rate as 2009. The vestry will revisit this subject each month.

Growth and Involvement Committee would like to make an additional presentation to the vestry. Some of the goals of the group have been met, but they would like to discuss current status of other projects. They would like a timeline (including dates and dollars) for when remaining tasks might be accomplished (banners, supper, magnetic bumper stickers, tee-shirts, vaudeville talent show, youth/adult education programs, funeral planning). See minutes from Growth & Involvement meeting for additional details.

**Financial Peace University.** Patricia Jones will facilitate Dave Ramsey's Financial Peace University in our parish beginning the first week of June. There will be two introductory sessions before the course begins. The course will be open to our community, and we hope it will be an outreach vehicle. Jean Mary will work on the advertising.

**Senior Warden's Report:** (*Peg Goodyear*) Custom-made doors for Weber Hall were to have been delivered September 2005. Craftsman would donate the doors, but would like to be paid for installation, which would be about \$350. An additional cost would be for the hardware. **MSP** to pay for installation and hardware up to \$650. If cost will exceed that, executive committee will be consulted.

**Utilities:** Peg Goodyear has done a review of all facilities for all utilities. Peg suggested that we “cage” the thermostats so they could not be changed without approval. We do not have maintenance contracts on any of our equipment. We need to have maintenance contracts in order to avoid additional costs incurred by replacement costs when systems malfunction. Organ must be maintained at plus/minus 70 degrees. Electric for Wagner in 2009 was in excess of \$4,000. A suggestion was made to share with the congregation ways to help save energy. There is a problem with Strosnyder’s work to jury-rig the box to power the air handler for the organ. The equipment was installed in 2006 and was covered by a 10-year warranty. There used to be two air handlers, now only one. Jeff’s Oil Burner Service has submitted a proposal for a maintenance contract for the oil equipment. Funkhouser services the propane equipment. We need to explore why there was not a second warranty from Strosnyder when 2<sup>nd</sup> wheel was put in.

Annual maintenance contract w/Jeff’s Oil Burner Service for \$945 – **MSP**.

**Junior Warden’s Report:** (*Bill Romoser*) Tenants have agreed to stay for another 6 months. Bill will try to convince them to stay for 12 months. Current lease expires May 15, 2010.

**Memorials:** (*Bonnie Landis*) No report. Bonnie requested volunteers to review scholarship applications.

**Outreach:** (*Richard Swanson*) Other ideas for fundraising: block party in conjunction with Festival of Leaves; river rafting trip; blue grass night in conjunction with square dancing. Past ideas included: movie night, covered dish supper. Richard said we need more vestry involvement in ALL of the outreach activities. He also said that vestry members should be visible at the events. We also need to recruit individuals to spearhead specific projects.

**Fellowship:** (*Jorie Martin*) Bishop visitation reception under control. Jorie would like to continue pot luck suppers to tie in with outreach fundraisers. Jorie raised the possibility of having only one service on Sundays during the summer months. This way, we could have one coffee hour, and people from different services would have an opportunity to mingle with parishioners from the other service. Debbie needs to check the numbers to see if that would meet diocesan recommendations. Jorie will bring this back to the vestry for discussion at the May meeting.

There was discussion about the advisability of changing our worship schedule.

**Stewardship:** (*Andrea Pinard*) Themes for upcoming campaign are being considered. Time and talent sheets to be done September/October by handing out the forms and asking people to fill them out at services and leave at the end. Also ask people what are hobbies and/or crafts that might be shared by our community. Ask people to volunteer their talent/gift during fundraisers for outreach. Bread ministry a possibility as a fundraiser.

**Lay Assistant:** (*Jean Mary Taylor*) Mission: \$ collected at Lenten program will be sent to Haiti. Sunday school children are using mite boxes to give to Haiti. Funds will be transmitted after Pentecost.

July 5 – 9 dates for 2010 Bible school. “Renew” program follows Lenten program with focus on environmental stewardship. Will be at Front Royal Presbyterian Church. Linda Allen and Shirley Turner are co-chairs. Randy Baily will do refreshments for Calvary. Stay tuned for updates.

Intergenerational trip to St. John Divine in NYC to take part in night watch next weekend. Also ground zero. Group will sleep on the floor of the church and have fun! Jean Mary noted that Rector Debbie Rutter will drive the group to NYC in a van. The Vestry was duly impressed.

Jean Mary said that the youth group has some funds set aside to help defray the cost of this mission from previous Men of Calvary Lobster Dinners.

**Christian Education:** (*Wayne Barber*) Names sought for Christian education committee – adult and youth. Lenten program a success.

**New Business:** Debbie is looking for a parishioner to head up the church directory project. Basically, we need someone with both blocks of time and computer skills. A couple of names were mentioned as candidates for this job. Contacts will be made. It is noted that the church directories are free – the studios make their money from selling photographs generated by the event.

Debbie noted that paperwork has been filed to officially make Andrea Pinnard and Tom Varney our new delegate/alternative for Region 14.

Peg announced that the first Women's Rummage Sale is coming up the weekend of April 25<sup>th</sup> -- about a month before the Men's Yard Sale. There was brief discussion of items suitable for each/both events.

The Men's Lobster Dinner is scheduled for Saturday, May 8, 2010.

Bonnie Landis will be coordinating a "follies" type talent show for 2011.

Name badges or some type of identification are being considered for Vestry members.

Respectfully submitted,

Patricia Jones, Register