

Vestry Minutes

June 11, 2009

Members present: Bonnie Landis, Patti Jones, Chris Fleet, Richard Swanson, Bill Romoser, Sharon Maddox, Jean Mary Taylor, Bill Beene, Pete Plourd. Guest: Tom Varney

Absent: Andrea Pinard, Jorie Martin.

The Reverend Debbie Rutter called the meeting to order at 4:30 pm. Members gave personal updates.

Debbie gave an opening reading followed by The Lord's Prayer.

Minutes of the May 14 meeting: approved with clarification of one item and an addition of individual's names giving reports.

Treasurer's Report: Sharon Maddox reported that the Diocesan Pledge was up to date as of today. \$2,000.00 was sent. Bill Beene said he liked the balance in the general fund of \$37,642.59. Sharon pointed out that she still had bills to pay and that the balance would drop.

Pete Plourd asked Bill Romoser what the due dates for rent were on the apartment. Rent is due on the 15th of the month. Bonnie inquired if there had been any donations for the Memorial Garden. None have come that Sharon is aware of.

Bill pointed out that the revised budget is in this current report, but was missing in last months.

Richard Swanson mentioned that by his accounting there is \$3,308.00 raised from recent activities, but is not showing. Sharon pointed out that since we have no Outreach Budget these monies were from special appeals income from the parish. Usually Outreach has been a budget item. Sharon pointed out that what monies coming in go back out. Sharon asked Richard where he wanted these monies to go as she would rather send it out now than later. The three events were the Chorale Concert, The Lickson donation of a condo and the African Ministry.

Bonnie Landis asked how all these monies were kept straight, memorials, special gifts etc. Sharon explained that she has all the accounts recorded and wants to stay away from "sub categories" or we would have a report 10 pages long.

Debbie informed all that C-Cap had received a donation of \$25,000.00, as well as St. Luke Clinic. Bill Beene said that the Salvation Army had also received a check.

Richard said that he would like to have the monies divided between the four organizations mentioned in the outreach proposals for recipients. Salvation Army, C-Cap, Women's Shelter and St. Luke Clinic. \$953.00 was made on the African Ministries and that money was sent to them at the end of the sale. \$2,355.00 will be divided between the aforementioned organizations.

Motion to approve the Treasurer's report made by Patti Jones seconded Bonnie Landis. Approved.

Growth and Involvement Committee: Tom Varney pointed out that this planning is an out growth of the Vision 20/20 Plan. This committee named them selves the "Brainstormers". Tom presented an excellent report on the progress of the committee consisting of Martha Redstrom Plourd: Convener, Corinne Llewellyn, Nancy Dougherty, Shae Parker, Jane Kane, Barbara Savidge and Tom Varney.

The Committee presented in this report: Short Term Goals, those things that can be started now, Mid Term Goals of which there are four and finally Long Term Goals.

A long discussion followed dealing with manpower and the many different projects suggested by this committee.

Chris pointed out that it is not up to this committee to implement these projects, it still is the responsibility of the Vestry. The value of this committee is to stay formed and follow up on what projects are being done and how these projects are being implemented. They can also help with communication and PR work to the Parish regarding these projects. Bill Romoser pointed out that we currently have two projects going, one being Shrine Mont Retreat and the second, the Foyer Groups. Chris suggested that a small group, one or two of the Vestry, meet with the same number from this committee and prioritize the suggestions. Then come back to the Vestry with this information. Perhaps himself, Tom and Martha could be the sub-committee. This committee's charge is to present to the vestry, at the next meeting, their suggestions based on the priorities selected.

Debbie asked Tom to convey many thanks to the committee for all their work in putting together this excellent report.

All of the goals are presented in depth in the report and are attached to the permanent minutes. Each Vestry members received a copy.

Rector's Report: Debbie gave an update on John Roberts who has ALS. John will be going to Mexico for a stem cell implant. It is hope that this procedure will slow or curtail the now rapid progression of this disease. Debbie asked that all keep John and his family in their prayers.

Fritz Trumbore will supply for Debbie on June 28, as she will be away, along with Bonnie Landis and others for the spreading of the ashes of Jack Landis. This will take place in South Dakota. Debbie will return on July 2nd.

Pastoral Care: Debbie pointed out that Ruth Golden and her 4 children have started coming to the Sunday 10:30 a.m. service. She has finally found an apartment and we had an anonymous donor who helped with getting this accomplished. She presently is employed at Food Lion. They are in need of furniture.

The twins are going to camp via a scholarship from Shrine Mont and some monies from Calvary. They are most excited about this forthcoming camping experience.

Organizational/Staff: Debbie sent a letter to Mr. Michael Kerr explaining our present financial situation and that we must reduce our Diocesan Pledge this year to 2.4% (approximately \$6-7,000 range). Copy of letter attached to the minutes.

Senior Warden: Chris Fleet will have a report under the Long Range/Strategic Planning

Junior Warden: Bill Romoser reported that the apartment is rented and unfortunately the roof started leaking shortly after the renters moved in. S&S roofing was due to come on June 11th, but Bill is not sure if they came or not.

Chris said that he hates to string these kids along too long and apparently there is a great deal of water involved here. Discussion followed on why this is happening. Dennis Funk went up on the roof and he did find a “trough” area that is holding water.

Debbie asked about the status of the Air Conditioning. Bill explained that it was hoped this problem has been solved. The A/C is controlled from the Aspen side of the building.

The Red Cross has paid their rent (\$350.00) for June. The Red Cross has not made a decision as to whether they will remain and it is now up to their national office. Bill indicated that we have another party interested in the office space should the Red Cross leave.

Lay Assistant: Jean Mary Taylor reported that Bible School would be June 28 to July 2nd in partnership with the Front Royal Presbyterian Church. She said that folks are needed to help with games. Randy Bailey is heading up this program.

The Sunday Forms (adult) are being held in Wagner Hall to help attract more people and to be more visible. This Sunday, June 14th, we will be talking about the children's Fall Sunday school program. The thought, perhaps, is to have the children sing once a month, as they were a big hit earlier this year.

The Parish Picnic will be September 6th at Andy Guest State Park (hopefully) because the Convent Players will be coming and the park has flat areas for performances and there is shelter.

Wednesday, July 15th Tom Varney and Jean Mary are going to try and organize a group to see Joseph and the Amazing Technicolor Dream coat at Shenandoah University. The 8:00 pm performance cost: (approx) \$26.00-27.00. Children half price.

Hopefully, the first or second week in August an overnight trip to the Pamunkey Indian Reservation in West Point, Va., will take place. Arrangements for sleeping have been made. The next day a trip to Kings Dominion is planned. Kids of all ages are welcome!!!

Kevin Brown, through the Dioceses, is still trying to get help with the renovation of the old school house. Bill Romoser and Fritz Trombore went down last month to help with one of the refurbishing projects

Finance: Bill Beene: Nothing to report other than it is nice to be in the black, if only for a short while.

Stewardship: Andrea Pinard Report given by Debbie Rutter. Another meeting of this committee is coming up on June 24th. We will be working on the calendar for Stewardship this year and the Planned Giving Program, which has been a two-year works in progress project and is just about to happen. Chris pointed out that the nice thing about this program is there are set policies and a glossary of terms making it easier to understand all that is involved.

Outreach: Richard Swanson pointed out that he just learned that Outreach had a mailbox, and most of the information he has to present is outdated. He had received a thank you note from St. Luke Clinic for monies donated. An appeal from the Sheriffs Dept. for education materials. They indicated that they could provide 30 children with these materials for \$60.00. The third letter was from the Greenville Chaplains Department. This is a prison ministry. They are looking for financial support or people to help work with the prisoners. Spring and summer youth mission work where the children go out into the community to do work to help fix up damage homes. Perhaps we could support this group next year. Another request came from a group called "Pass on the Gifts". They raise money to give goats to families and they are asking the Parish to give money to help raise funds to carry out this program.

Richard said that he felt that we had a fairly successful African Ministry jewelry sale this year and a request has again come asking if we would be interested in participating next year. It was agreed that we would do this next year and Richard will pick the dates.

Communication: Peg Goodyear reported on the new website and it is hopeful that this system will be up and running by the end of July. Great appreciation is extended to Paul Savidge for all the work he has put into developing this new site.

Fellowship: Jorie Martin and Bonnie Landis. Bonnie extended thanks to all that helped with the choral concert. It was a wonderful event.

Memorials: Bonnie Landis: Bonnie reported on the recipients of our Scholarship Awards.

- Brittany Schmidt: a graduate of Skyline High School and will attend VCU in the fall.
- Rogelio Patricio: graduate of Warren County High School and will attend Lord Fairfax in the fall.

Each scholarship given was \$1500.00.

Long Range/Strategic planning: Chris reported that he would like to keep the Vision 20/20 alive. Chris passed out a form listing Objectives and the Ministry responsible for each. Chris requested that we take this form and, in the blank space opposite each item, list as to what progress has been made in each area through July 2009. Chris would like to put this information in the August newsletter showing what we have been doing so far this year. He feels that this information "dove tails" nicely with the report from the Growth and Development Committee. He hopes that this focus will help draw more people into Calvary and provide opportunities for current members to become more active.

Diocese of Virginia/Region 14: Pete Plourd/Andrea Pinard Pete reported that they had their spring meeting in Woodstock and Buck Blanchard was the guest speaker. Poor attendance with the exception of Calvary. The next meeting will be October 6 getting ready for the Council meeting.

Old Business: Jean Mary Taylor reported on the Parish Retreat. Due to financial difficulties some folks are frozen out of this event. Therefore, looking at our funds the Ellie Byrd Coleman Fund has seed money available for camps and conferences Question: could \$500.00 of that money be used?

Jean Mary mentioned that in addition to the above that a fundraiser could be done. Bill Romoser is a lap swimmer and this could be used as a fundraiser. Details would have to worked out as to how his efforts could be utilized as a fundraiser.

Cost of the retreat is \$150.00 per adult for two nights, children under the age of three are free and the other fees are graduated on an age scale. Should we use the money from the fund it would be paid back.

A form is available to those needing assistance to fill out for the Retreat. This application was in the June newsletter. 20 slots are filled out of the 40 available to Calvary

Discussion followed.

New Business: Executive Planning on Wednesday, July 8th, at 10:30 am. Bonnie will attend.

Chris will supply light refreshments for the next vestry meeting on **Thursday, July 9th at 4:30 pm.**

Chris will give summaries at the 8:00 am service and Patricia Jones will do the 10:30 am service and also report the Vestry update for the July newsletter.

There will be no August vestry meeting.

There being no further business to come before this board, the meeting adjourned at 6:20 pm.

Respectfully submitted,

Margaret Goodyear
Register; Calvary Episcopal Church