

Vestry Minutes June 12, 2008

Members Present: Jean Mary Taylor, Tom Varney, Pete Plourd, Patti Jones, Don McNeill, Fitz Wickham, Charlotte Watson, Bill Beene

The Rector, Debbie Rutter called the meeting to order at 7:35 P.M. Prayers were offered. Updates from the vestry members were given.

Minutes of May 8, 2008 – were approved with corrections.

Treasurer's Report- In the absence of Sharon Maddox, Bill Beene reported that our income for the month exceeded our expenses by \$1,499.08. A good thing. The net between our parish operations and our rental incomes is approximately \$2,600.00 YTD and, as Bill pointed out, we are at least on the positive side. Bill said that there is a \$500.00 (time share auction) line item that should have been moved to special offerings and will disappear at some point in time. These monies go to the scholarship fund.

Fitz asked if we had a final total on the scholarship funds, Bill said he did not, at this time. Pete Plourd felt that we were very close to meeting our goal, but there would not be much left over. Fitz felt that we should put the scholarship in outreach or a separate budget line item, so that we do not have to go through this funding crunch again next year.

Charlotte asked the vestry about the youth group doing a fundraiser for the scholarship fund as they might ultimately be using it. Debbie felt this is a good idea and we should be able to do three things, raise money, increase the corpus and set up a line item in our budget to handle this area of funding for next year and the years to come.

Bill continued with discussion of the rental income from the apartment. \$2,100.00 was received in back rent and Debbie informed us that another check came in today. Hopefully, this will bring the renter up to date. Discussion continued regarding payment against our debt, and the check from Trinity for the bus trip. Tom made the motion to accept the report, seconded by Charlotte. Motion carried.

Fitz asked when we would get the audit for last year? Bill said that it is due August 31st. Fitz pointed out that we are caught up and we sure don't want to get behind again.

Debbie reported that the Parochial Report is past due and the financial report, which is a part of the report, must be completed and hopefully we will have it by the July vestry meeting.

Rector's Report- The Bishop is coming July 6th and we have five persons to be either confirmed or received. "Flat Stanley" was discussed and Debbie pointed out that by changing the letters around we now have "Flat St. Anley".

Discussion followed regarding the success of "Flat Stanley." Debbie was most pleased with the many stories that have been related to her dealing with "Flat Stanley."

Senior Warden- Don said that we had applied for a \$30,000.00 line of credit some time back. However, it was recently learned that the bank had the title company go back through all the paper work on the original line of credit from 2005 and found that the \$30,000.00 figure was never recorded during the congregational meeting. The diocese of Virginia gave approval for \$675,000.00, but only \$645,000 was brought before the congregation and that was the amount that was approved. Eric Adamson owned the title company at the time this was done. He is out of town and will be for a couple of weeks, upon his return Don will contact him. It is hopeful that Jim Eastham can get this matter resolved. Until this issue can be resolved the judge will not sign off on this matter. The Saga continues and continues. Don will keep us informed as things progress. We may have to go else where for another line of credit. Discussion followed.

Letter received from the Church Insurance Company requesting information regarding uses of the various building. Suggested that George might do this as it was thought that he did this at some time in the past.

A letter from Cotefco Energy Group, Inc. offering to install an Emulsion to Combustion unit at the Sanctuary or Weber Hall. This unit is supposed to help conserve fuel. Much discussion followed including the cost of such a unit, and the pros and cons. Do we wish to be one of the tests sites; the consensus was no.

A letter was also received from a church insurance group that is looking at all denominations, coverage of clergy and lay employees, pensions etc. This has no immediate bearing on us, but Don has passed this letter to Bill for future budget considerations.

A letter received from Traveler's Insurance regarding the umbrella coverage under the Dioceses of Virginia. This involves accident insurance. It was felt that we should hear something from the Diocese concerning this matter in the near future.

Don had the pleasure of presenting the scholarship to Amber Grant, who received several additional grants almost to the tune of \$8,000.00.

Junior Warden- Fitz had received complaints that the church was too warm and a call to the A/C company was made. Problem corrected. The large Poplar (on Royal) that was split during a recent storm was discussed, and it is hoped that we will not lose this tree.

Bill mentioned that the new sign is up at 128 N. Royal listing our business rentals. Bill said that he went to the open house to see what Hospice had done with the rectory. Great job both inside and out. Window A/C units, at this time, upstairs and down. All agreed that they are good neighbors.

Lay Assistant- Jean Mary reported that we had our first pickup basketball game and potluck which was a great success. 30 people attended and are anxious for the next game, which will be July 13th.

Debbie asked if thank you notes had been sent to those who donated the basketball standards and that the IRS deduction slips should be sent with the notes. Where are we on the donation of a grill?

Jean Mary said that she would get the notes taken care of and Tom said that the Cutes would donate a grill. He said that he would go back to look at it and that Peg would donate a propane tank. Tom also reported that we have \$1,476.00 still in the youth playground equipment fund. The basketball standards were donated by Susan Goodman and the Meltvedt's.

Jean Mary informed us that the Grace House Mission is not going to occur this year, as we did not have enough people sign up. We will try to get an earlier date next year and get other churches to commit.

Lakota Update: Two young men that have gone to the Reservation in the past took a bus out this year. Chris Cunningham and Chris Crowl. Both are college students and it is hoped that they will visit us and share their recent experience with us.

Perhaps we will have the opportunity to go to the Reservation next year. Negotiations are in progress with Christ the King Church (where our folks stay). Hopefully, things can be worked out which will allow us to return.

Communications- Patricia Jones said that she has formed a Communications Committee following up on some suggestions made by Chris Fleet. Those working with Patricia are Chuck Huber and Melissa Chapman Turner. Discussion followed regarding an ad that will appear in a special supplement of The Northern Virginia Daily in July. The due date for this ad is July 7th. Tom, Debbie, Jean Mary and Peg worked the text for the ad.

Patricia felt that financial planning was perhaps the wrong term as it might indicate more than this program is meant to be. Debbie explained the reason for the use of the "Financial Planning" and that when the time comes to advertise this program we can be more specific.

Some changes were recommended concerning the "mini fair"... changed to Ministry Fair. Also, correction of our website. Calvaryepiscopalchurch.org. Charlotte felt that we need to make a change regarding: "Get to know us...Give us a chance to get to know you"...too many get's. If the template can be changed, we will do so.

Bill suggested that when we are ready to advertise the financial program that it be listed as "Managing Your Money."

Stewardship- Debbie gave the report in the absence of Andrea. There will be another meeting with Patsy Bjorling at noon on July 17th. Patsy is bringing two courses: Crown and Willow Creek.

Finance- Bill brought to our attention that Jane Kane wishes to use Electronic transfer. Bill has contacted the Diocese to find out whom they recommend for this process. The suggested company is: Vanco. Bill said that this program is very inexpensive and to set up the account would be \$1.50 (if Vanco does it) and .50 if we do it. If the system is not used there is no charge. A charge of \$3.00 is levied if the account has insufficient funds. Pete asked what Sharon thought about it? Bill said that he had not been able to catch up with her. If we wish to do this Sharon has to sign the application, as she is the one authorized to "tap" the checking accounts and Don McNeill as the corporate representative. We will set it up and see if folks will use it. There are additional services offered by this company, if any interest is generated.

Bill made the recommendation that we set up electronic transfer with Vanco. Seconded by Pete. Motion carried.

Outreach- Tom Varney. Tom reported that he has received three letters from various groups expressing their gratitude for our assistance. Keith Jesson, African Team Ministries, Inc for the \$1,488.00 in sales of African items. St. Luke Clinic for monies from our Easter plate offerings, and a donation of \$1205.00 to the Renk Theological College in Sudan.

Tom mentioned the grill again offered by the Cutes. Not sure what kind of shape it is in, but will bring it to the church no matter what. Having the grill will give us an opportunity to have picnics and other activities not only for the youth, but adults as well.

Tom said that Mark Pinard will set up intergenerational bowling and all we have to do is get folks to sign up. It should be great fun. Call the church office and set up a team. Encourage others to do the same. Mark will make all the arrangements with the bowling alley, set up the day/evening and so forth. Don McNeill offered that many years ago Calvary did have a bowling team and the second year out they won the league championship...but after that, it was down hill. Suggested a fall league or winter league. Five members make up a team. Discussion followed.

Memorials- Charlotte Watson. Thanks given to Debbie and Don for presenting our scholarship, as Charlotte was unable to attend. Also, thanks to all that help with the selection of the wining candidate.

Fellowship- Martha Ann Romoser was not present. Debbie reminded us that Bishop Lee is coming on the 6th of July and Martha Ann will need help and food for the reception. Please sign up.

Long Range/Strategic Planning- Chris Fleet not present. Debbie reminded us that the insert in the June newsletter should be filled out and returned. Encourage others to do the same.

Region 14/Diocese of Virginia- Pete Plourd reported that 12 people from Calvary were in attendance, which represented approximately one fourth of those attending. Bishop Johnson brought the group up to date on his activities for his first year on the job. Pete Plourd is now the V.P. for the Region.

The Christ Church in Luray will soon be a distribution center, something like a food bank, and is called "Angel's Food." You pay \$30-\$40.00 for a large package of assorted foods. Anyone can participate. It appears that there are no restrictions. This is a nationwide program. Pete will keep us posted on the program.

Pete said that we have made our pledge to the Diocese, but have not yet paid. We are holding this pledge until we are in a better position to pay. We have pledged \$650.00 to the region. Pete informed us that the region had sent some monies to the Tidewater area and are now in need of funds. Perhaps we can send our pledge or a part thereof to ease the region's budget problem.

Old Business- Charlotte reported that CTHP has received a grant from HUD the amount of the grant is not known at this time and also United Way gave them a most generous grant.

Nothing new on the website at this time.

The new directory is with the printer.

New Business- July 2nd is the planning session. Tom Varney and Patricia Jones will attend. July 10th is the next vestry meeting.

Jean Mary is planning a “Calvary Calendar” planning meeting August 25th at 10:00A.M. A letter will go out addressing this meeting and those involved in the planning of events for the coming year.

Tom Varney will provide refreshments for the next meeting. Patricia Jones will do an article for the newsletter.

Sunday review points. Pete Plourd will do 8:00 a.m. and Bill Beene will do 10:30. Patricia Jones will send, via-e-mail, speaking points based on her newsletter article.

There being no further business, the meeting adjourned at approximately 9:30 P.M.

Respectfully submitted,

Margaret Goodyear, Register