

## **Vestry Minutes January 15, 2009**

**Members present:** Bill Beene, Jorie Martin, Chris Fleet, Andrea Pinard, Richard Swanson, Jean Mary Taylor, Sharon Maddox, Bill Romoser, Bonnie Landis.

**Absent:** Pete Plourd, Patricia Jones

The meeting opened with prayers offered by the Rector. Updates on Vestry member's activities were given.

**Minutes:** Approved with one correction.

**Treasurer's Report:** Sharon reported that First Bank, back in August, took out nothing but principle from our payments, as they were trying to fix another error that occurred and now this recent error. Since the bank (or the computer) created these errors they have been taking out interest only the last few months and this month, Jan., they are taking out only interest, which should have happened on the 13<sup>th</sup>. In Feb. they will take out a small amount of principal, so by March we should be right on target for where we should be for principal and interest payments.

Sharon pointed out that the income looks pretty good but it really is not, based on the fact that if we had paid our Diocesan dues we would be in the hole. Sharon discussed the Memorial and Special Funds and the amount of monies in the accounts. Discussion of the Molly Denton Bequest, which was \$2,000 (corpus), the income can be used for Lord Fairfax Scholarship for a client of the Women's Shelter. Bill Beene suggested that perhaps this could be moved to The Diocese, as we are not earning any interest on these monies. Copy of this report is attached. There is \$29,341.97 in the total of these funds.

It was pointed out that Richard McPherson should be made aware of the Memorial Music Fund, as he had an overrun on his budget of approximately \$1,600.00. Some of the monies in this fund could be used instead of taking everything out of his budget.

The Jack Landis/Lakota Fund was discussed and Bonnie pointed out that it was not for the cost of the trip, but that she wants to use these monies for special purposes, scholarships or supporting persons on the reservation for educational purposes.

Sharon said that a request from Linda Taylor to use funds that have come in for Bob be used to maintain the pond garden, which is the Slutz Garden. Frank Baxter needs to be made aware of this fund, as there may be the need for some plumbing work to be done this year.

Bill Beene thanked Sharon for the hours and hours of work put in on the books and getting the accounts in order.

Bill made a couple of adjustments on parish operations. There was some income there that was to pay down the debt, but this was not parish operations income so this was backed out and it went against our debt. Bill went on to discuss other line items in his summary, which is attached to these minutes. If we had paid our Diocesan Pledge, we would have been roughly \$15,000 in the hole.

Debbie brought up the payment for flowers. In the past, the florist billed the individual ordering the flowers, but now we pay the church and the florist bills the church. The regular cost is \$40.00, unless it is a special request for specific flowers then the cost would be higher.

Treasurer's report accepted as reported.

**Rector's Report:** Debbie reported that Calvary has been invited to participate in an initiative for the diocese. In response to the Windsor Report, we are establishing a voluntary diocesan-wide listening process through a program developed by the Windsor Dialogue Commission appointed by Bishop Peter James Lee at the 2008 Annual Council. He is requesting four members who represent the diversity of our congregation partnering with four members from Leeds Church located in Markham. This group would meet for six consecutive weeks. It is hoped that this project will be completed by Easter. Additional information may be found in the letter from Bishop Lee, which is attached to these minutes.

Bishop Johnston will be with us on Palm Sunday, April 5, 2009.

**Vestry Organization:** Executive Committee of the Vestry.

**Sr. Warden:** Chris Fleet (nominated by Bill Beene, second by Peg). Approved

**Jr. Warden:** Bill Romoser (nominated by Bill Beene, second. Approved

Bill will serve for one year to fill the uncompleted term of Fitz Wickham and may, should he chose to do so, run for a full three years in the next election.

**Register:** Peg Goodyear (nominated by Bonnie Landis, second by Bill Beene)

**Treasurer:** Sharon Maddox will run again, but is looking for someone to take her place in the future.

Motion by Bonnie Landis to accepted the Executive Committee Slate as presented, seconded by Jorie Martin. Approved.

**Assignments for the Vestry:** Jean Mary Taylor's job is to oversee education programs and work in many other areas, along with Betty Beene (adult classes) and Connie Ordower.

**Youth Leaders,** Tom Varney and Lisa Bakos

**Worship/Music:** Debbie Rutter and Richard McPherson and others as called upon.

**Visitation Group:** Connie Ordower

Debbie suggested that Long Range Planning be moved to the Executive Committee, with Chris' work last year and all of the spearheading on the Vision 20/20 study. The Executive Committee can oversee this project and set priorities for the Long Range Plan. A retreat is planned for Saturday, February 28<sup>th</sup>, from 10:00a.m. – 2:00p.m.

**Fellowship:** Jorie Martin will head this with Bonnie Landis assisting.

**Memorials:** Bonnie Landis

**Communications:** This will come under the Register and the Executive Committee. Paul Savidge is working with us on the new format for our website.

**Outreach:** Richard Swanson. Bonnie has offered to help

**Stewardship:** Andrea Pinard

**Finance:** Bill Beene will continue in this role. Patricia Jones is to do a program, "Managing your Money". No date has been set.

**Evangelism:** Should involve all of us in this ministry.

**Council:** Pete Plourd is the Delegate and Andrea Pinard is the Alternate.

Martha Ann Romoser had volunteered to keep getting greeters for the Sunday, 10:30 a.m. service, which does not have to be a vestry position. She is also interested in doing a retreat at Shrine Mont.

**Senior Warden:** Debbie mentioned that Don McNeill had informed her that Pat Taylor (Red Cross) wanted to know if they could continue the lease for next year. Don suggested that we increase their rent from \$300.00 to \$350.00 for 2009. The decision on increasing the rent was not made at this meeting. Chris wanted to know if this was under his jurisdiction or the Jr. Warden. Both the Sr. and Jr. Wardens have the ability to work on these issues together. Don and Fitz have left packets for each and will be more than happy to meet to discuss some of the problems regarding our renter and so forth. Debbie suggested that Bill Romoser and Chris Fleet get together to review areas of responsibilities.

**Jr. Warden:** Discussion of the renter in the 128 North Royal Ave. apartment. She paid two months rent on January 14, 2009. However she is still three months in arrears. The Salvation Army has agreed to help her with back rent, which is approximately \$1,600.00 at this point in time.

Charlotte Watson has agreed to speak with her and discuss the CTHP program. Which could benefit her. However, she must agree to the terms of the project. It was pointed out that we inherited her when we purchased the North Royal Avenue property. We really need to make some decisions on this renter and, as Jorie Martin pointed out, we are not being fiscally responsible to our parish unless we correct this situation. Bill Romoser stated that we have to set forth a plan to correct this continued negative situation and asked how difficult would it be to get another renter in there? The market is not promising. Continued discussion, Bill Romoser will get with Fitz Wickham and then get Charlotte Watson involved.

**Lay Assistant:** Jean Mary discussed the success of the 5:00 p.m. Christmas Eve Service program with children. A good size congregation was present for this early service and the children were great. Great music...Hank Gorecki did a wonderful guitar piece. Andrea's Son did a super job with the young children.

Week of Prayer for Christian Unity begins the week of 18<sup>th</sup>, and we are starting it off at Calvary with an Inaugural Party. This was planned before the election, and so far, 50 have signed up for the event. George Washington will be our visiting President. Charge is \$400.00 to pay for this professional impersonator. A fun time with a potluck dinner is planned.

Tuesday, January 20<sup>th</sup>, a service will be held at First Baptist Church at 7:00 p.m. celebrating the Week of Christian Unity. Harold Carter will be the speaker. There is a ministry fair following the service. All of our service organizations will be represented. E.G. C-Cap, St. Luke.

**Communications:** Peg Goodyear gave update on the status of the new website and what Paul Savidge has done thus far. A meeting with Paul, Debbie, Libby and Peg is planned to further discuss where we are and where we want to go.

**Stewardship:** Andrea Pinard informed all that the meeting with Patsy Bjorling has been rescheduled to Wednesday, January 28<sup>th</sup> at noon. A Stewardship meeting will be held prior to that at 11:00a.m.

Andrea contacted someone regarding the monthly mini ministry for January, but no one got back to her, so the next event is in February during Lent. She will contact Connie Ordower to do something on healing.

**Stewardship update:** We are up to 109 pledges returned and the amount received thus far is \$250,369.00. Calls have been made to encourage folks to send their pledges in.

**Finance:** Bill Beene reported that our line of credit with First Bank is complete and we have \$20,000 at prime rate to draw on in an emergency. Andrea Pinard reported \$250,000 in pledged dollars as compared to last year at \$289,000 in pledged dollars. This is going to make it a very difficult year and some drastic measures may have to be taken. We are down some \$40,000 in pledged dollars from last year.

**Memorials:** Bonne Landis reported that she had received calls from the High Schools inquiring if we were going to give scholarships this year... she told them we were, at \$1500.00 each.

The Plaque is ready to go and she pointed out that the names are being engraved into the plaque and not little name plaques that are attached to the main plaque. The cost is somewhat over \$3,000.00, which we have the monies in the Memorial Garden Fund.

**Fellowship:** Debbie reported that a letter from Richard McPherson is forthcoming regarding a high school choral group that is going to be here and wants to set up some kind of luncheon. Debbie will forward this letter to Jorie Martin and Bonnie Landis.

**Long Range/Strategic Planning:** Mini-Retreat scheduled for Saturday, February 28<sup>th</sup>, from 10:00 a.m. - 2:00 p.m. Also, an action plan regarding Vision 20/20 was sent out to the committee and the rest of the Vestry will receive a copy in February. This will be a summary of the plan, with a plan of action. Chris will speak more about this at the next vestry meeting.

**Region 14/Diocese of Virginia.** Andrea Pinard will be attending this meeting, as Pete is out of town. The meeting is: January 23-24 at the Hyatt Regency in Reston.

**Old Business:** Shrine Mont Retreat. Debbie will contact Martha Ann regarding this event.

**New Year Business:** Executive Planning meeting is held at 10:30 on Wednesday, February 4<sup>th</sup>, the week before the Vestry Meeting. Bonnie Landis will attend this meeting.

Debbie will do the article for the newsletter. Andrea Pinard will give the vestry update at the 8:00 a.m. service and Bill Romoser will do the 10:30 a.m. service.

Bonnie Landis will do the refreshments.

**The points are:** Election of Executive. Committee., Mini-Retreat in February, The Inauguration potluck dinner/party and the Diocese of Virginia Annual Council Meeting.

**Next meeting:** Thursday, February 12, 2009 at 7:30 p.m.

Peace and dismissal given.

There being no further business to come before this board, the meeting adjourned at 9:30 p.m.

Respectfully submitted,

Margaret Goodyear  
Register, Calvary Episcopal Church